



Washington, D. C. 20505

25 JAN 1982

81-2164A

MEMORANDUM FOR: Craig L. Fuller
Assistant to the President for Cabinet Affairs

SUBJECT : Presidential Recognition of Employee Actions and
Achievements Benefiting the Government

1. Presidential letters of recognition and commendation demonstrate interest in cost-saving programs, honor employees who have contributed to these savings, and encourage others to participate. These are desirable objectives, and I would recommend approval of this Presidential recognition program.

2. We have participated in similar recognition programs in the past and found that our employees prized the Presidential letters. It is necessary, however, to establish special administrative arrangements to handle classified information on some of our cases. I would appreciate this being called to the attention of those responsible for the program.

WILLIAM J. CASEY
William J. Casey
Director of Central Intelligence

Originator: _____
Director of Personnel

22 JAN 1982

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REMARKS

called:

"OPM says that they are not forwarding any Presidential Commendations to the White House at the moment. They are waiting to hear if the White House will continue this program. Decision should be made soon."

TAC

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